



**MINUTES OF DAVISTOWN RSL SUB-BRANCH**  
**COMMITTEE MEETING**  
**Tuesday – 6 February 2024**

1. **WELCOME** The Chair opened the meeting at 1400 Hrs with the Ode.

A minute silence was observed to honour the passing of  
Ralph Arthur Ryan (28 January 2024) and  
Leighton John Unicomb (26 December 2023)

- The Chair advised that the meeting is being recorded -

**ATTENDEES:** Chris Salakas, Mick Allen, Kerry Hutchison, Steve Laing, Mike Fletcher, Don Molloy, Chris Jones, and Stephan Pucek

**APOLOGIES:** Paul Osborn, Pete Grothen

2. **MINUTES OF PREVIOUS COMMITTEE MEETING** held on 2 Jan 24 made available at the meeting.

**BUSINESS ARISING** – Nil

3. **MINUTES OF PREVIOUS GENERAL MEETING** held on 9 Jan 24 made available at the meeting.

**BUSINESS ARISING** – Nil

**Moved:** Don Molloy      **Seconded:** Chris Jones      “that the Minutes be received and adopted.”  
**CARRIED**

4. **CORRESPONDENCE** – Chris S tabled the ‘In’ & ‘Out’ sheet for questions.

**BUSINESS ARISING** – Nil

**Moved:** Steve Laing      **Seconded:** Mick Allen      “the correspondence be received.”  
**CARRIED**

5. **SOP DISCUSSION**

- a) A copy of the Davistown RSL Sub-Branch Standard Operating Procedures (SOP) was provided to all attending committee members for review, comment, and any queries to either Pete G. or Chris S. (noting we have to work within the RSL NSW Constitution and SOP's).
- b) Amendments were made to SOP 3 & 4 to include the scope for an “Assistant Secretary” and “Assistant Treasurer” if required.
- c) Proposed to have this completed by the middle of the year to document how we operate within our sub-Branch.

6. **REPORTS**

- a) **TREASURER** – Kerry H provided opening and closing balances to 31 Jan 24.
  - i) All the Books are ready for Bruce to review.
  - ii) Term Deposit of \$199,425.00 rolled over at 4.75% for 12 months
  - iii) Kerry to investigate mobile EFTPOS machines and fees with Bendigo Bank for future badge selling events. As it was noted that more people were moving to a cashless environment.
  - iv) Order to be placed for badges for the upcoming ANZAC day sales.
- b) **WELFARE** – Chris S reported that:
  - i) Spoke to Wes (back at home) and Ray Bale (was in hospital) and both were doing okay.

- ii) Pete G is in hospital (doing fine) and will hopefully return for the General Meeting on the 13th Feb.
- c) **CCDC** – Steve L advised the next meeting will be Mon 12 Feb at Gosford RSL.
- d) **BOWLS** – Mike F reported:
  - i) Gwandalan Team beat Davistown Team of Mal Brian, Ian Hutchonson, and Steve Laing in the Final of 25 Triples C/S ( Well done Steve and Team ).
  - ii) Interzone carnival to be played on the 7-8th of Feb at Wyong. 9 x Davo players.
  - iii) Next RSL Friendship Day is on the 4th March at Bateau Bay. Team Entry sheet is on the Notice Board.
- e) **DISPLAYS** – Chris S provided the following:
  - i) Very quiet month with no progress.
- f) **President** – Vice President Chris S provided the following:
  - i) Thanks goes to Mick Allen and Steve Laing for Handling the funeral for Ralph Ryan.

**Moved:** Chris Jones      **Seconded:** Don Molloy      “that reports be received, and accounts paid.”  
**CARRIED**

## 7. GENERAL BUSINESS

- a) Chris S. welcomed Stephan to the team.

**NEXT sub-BRANCH COMMITTEE MEETING will be TUESDAY 5 Mar 2024 @ 1400**

There being no further business the meeting was closed at 14:26 Hrs .



**Chris Salakas**  
Vice President  
Chair



**Pete Grothen**  
Secretary

for Stephan Pucek (minute taker)

### Enclosure:

1. Monthly Correspondence for January/February 2024